

Competency of assessors/experts in accreditation and surveillance procedure of MS certification and persons certification

QMS

Education

Higher education, QMS 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience, experience gathered in the development, operation, improvement or auditing of quality management systems (for each IAF code development of the QMS system of at least 3 certified customers and supported by evidences, or lead auditor activity in the given special area with at least 3 audits at an accredited certification body supported with evidence by the accredited certification body), or at least 3 years operation of QMS supported by evidence

Knowledge

Principles applicable to quality management and familiarity with them, application of PDCA, process approach, tools, methods related to quality management systems and their applications,

Standard ISO 17021-1 and knowledge of the applicable international requirements,

Skills

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

EMS

Education

Higher education, EMS 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience, experience gathered in the development, operation, improvement or auditing of environment management systems (for each IAF code development of the EMS system of at least 3 certified customers and supported by evidences, or lead auditor activity in the given special area with at least 3 audits at an accredited certification body supported with evidence by the accredited certification body), or at least 3 years operation of EMS supported by evidence

Knowledge

Environmental terminology, knowledge and evaluation of measures, factors and impacts, evaluation of environmental legal requirements, knowledge of Standard ISO 17021-1 and the applicable international requirements,

- knowledge of air emissions, emission into soil, water,

knowledge of using raw materials, energy, natural resources

Skills

Evaluation of preparation for emergency situations

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

OHSAS

Education

Higher education, specialisation in health and safety, 5 days lead assessor training in OHSAS closed with an examination

Work Experience

5 years' professional experience in health and safety, experience gathered in the development, operation, improvement or auditing of environment management systems (for each IAF code development of the OHSAS system of at least 3 certified customers and supported by evidences, or lead auditor activity in the given special area with at least 3 audits at an accredited certification body supported with evidence by the accredited certification body), or at least 3 years operation of OHSAS supported by evidence

Knowledge

Evaluation of hazards, risks related to work safety and health, knowledge of legal regulations related to health and safety

Knowledge of Standard ISO 17021-1 and the applicable international requirements,

Skills

Evaluation of preparation for emergency situations

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

FSMS

Education

Higher education, FSMS 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience in food industry area, experience gathered in the development, operation, improvement or auditing of HACCP and FSMS systems (development of the HACCP/FSMS system of at least 3 certified customers supported by evidences for each food safety chain category, or lead auditor activity performed in at least 3 audits at an accredited certification body in the given technical area supported by evidence by the accredited certification body), or at least 3 years operation of FSMS supported by evidence

Knowledge

Knowledge of prerequisite programmes (PRPs or OPRPs)

Knowledge of Standards ISO 17021-1 and ISO 22003 and the applicable international requirements,

Skills

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

ISMS

Education

Higher education, 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience in the field of information technology,

Knowledge

knowledge of information and communication technology, information safety technologies and practices characteristic of the technical area, identification of threats and weak points of information security related defence and controls,

knowledge of risk assessment and risk management, general, legal and regulating requirements related to ISMS

Knowledge of Standards ISO 17021-1 and ISO 27000 standard series and the applicable international requirements,

Skills

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

EMS

Education

Higher education, 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience in energetics, 2 years evidenced experience in each technical area

Knowledge

EMS principles, energy specific concepts, fundamental energy regulations, legal and other requirements related to energy supply, indicators of energy efficiency, energy premises, essential variables and static factors, joint energy systems, energy-efficiency measures, technologies, general measurement and control knowledge, measuring, control and analysis of energy data

Knowledge of Standards ISO 17021-1 and ISO 50000 standard series and the applicable international requirements,

Skills

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

Certification of medical device manufacturers management system

Education

Higher education, QMS 5 days lead auditor training closed by an exam

Work Experience

5 years' work experience in the area of medical device manufacturing and authorisation

Knowledge

Principles of quality management and knowledge thereof, application of PDCA, process approach, tools, methods related to the quality management systems and their application, legal and general regulating requirements applicable to medical device manufacturers, planned use of medical device, review of their safety and risks, identification of medical devices including their complexity, technologies, planned use and risk rating, knowledge of applicable documents GHTF SG4 and SG3

Knowledge of Standards ISO 17021-1 and ISO 13485 and the applicable international requirements,

Skills

Assessment of competence of personnel performing the certification of medical devices, questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

AQAP

Education

Higher education, QMS 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience, experience gathered in the development, operation, improvement or auditing of quality management systems (development of the QMS system of at least 3 certified customers for each IAF code and supported by evidences, or lead auditor activity in the given special area with at least 3 audits at an accredited certification body supported with evidence by the accredited certification body), or at least 3 years operation of QMS supported by evidence

Knowledge

Knowledge of requirements for AQAP, principles applicable to quality management and familiarity with them, application of PDCA, process approach, tools, methods related to quality management systems and their applications,

Knowledge of Standard ISO 17021-1 and the applicable international requirements,

Skills

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

Hungarian Health Standards of Care (MEES)

Education

Higher education, QMS 5 days lead auditor training closed by an exam

Work Experience

5 years' professional experience in health care, experience gathered in the development, operation, improvement or auditing quality management systems in the area of health care,

Knowledge

Principles applicable to quality management and their knowledge and application in the health care services area, application of PDCA, process approach, tools, methods related to quality management systems and their applications,

Knowledge of Standard ISO 17021-1 and the applicable international requirements,

Skills

Questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations

Persons Certification

Education

Higher education

Work Experience

5 years' professional experience in the technical area of persons certification

Knowledge

Knowledge of professional requirements for the technical area of the given persons certification, knowledge related to the validation process in relation with persons certification systems, knowledge on the written, oral and practical examination of personnel, knowledge related to the re-certification process of the personnel

Knowledge of Standard ISO 17024 and standards applicable to the technical area and of the applicable international requirements,

Skills

Assessment of personnel's competence in persons certification, assessment of the validation of the certification system, questioning/interviewing, note-taking, observation, communication skills, audit processes, evaluation of persons competences, ability to work independently, to cooperate

Attributes

Ethical conduct, endeavouring to attain objectives, determination, able to see the point, adaptability to different situations