

ACCREDITATION CYCLE CONTROL PLAN
Inspection Bodies

Registration number:
NAH-3-

Name of the accredited body		
Accredited organization's address (sites as well) (The venue of the main conducting activities)		
Venue of inspection	On the seat On the site On variable venues <ul style="list-style-type: none"> • Budapest • national 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Number of staff, person		
Scope of the accredited status (Number of products / product groups)		
Area classification	Innovative (changes quickly, within 5 years) Moderately variable (usually changes every 5 year) Conventional (rarely changes, more than 5 years)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Inspection requirements	Standards, technical manual Law Specific method	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Activities required by legislation		<input type="checkbox"/>
Market (voluntary) activities		<input type="checkbox"/>
Belonging to designation (domestic only)		<input type="checkbox"/>
Reporting obligation (NANDO)		<input type="checkbox"/>
Accreditation desk officer		
A representative of the NAH on the on-site assessment		
Validity of existing status		

Procedure: (Date of on-site assessment)	A/R/E	S1	S2	S3
Findings of the previous on-site visits were associated with these products / product groups	-			
Notified changes related to product / product group	-			
Priority areas as a result of internal audit				
The assessment team LA: lead assessor, A: assessor, E: expert	1 LA x * A y * E	1 LA x * A y * E		
Lead assessor:				
I. Scope (product / product group)				
II. Scope (product / product group)				
III. Scope (product / product group)				
IV.				
Findings of Quality Management Documentation	+ (in case of extension only the part of the area affected by the extension)	(+) (only in case of change)	(+) (only in case of change)	(+) (only in case of change)
Office visit (V= vertical assessment, I= Interview)	+ (V= at least 2)	+ (V= at least 2)	+ (V= at least 2)	+ (V= at least 2)
Witness brought forward by prior arrangement (Based on the organization's request or designation of the NAH) (Scope and location)	-			

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Procedure: (Date of on-site assessment)	A/R/E	S1	S2	S3
On-site assessment (office + witness) duration, days	At least 2 days	Depending on the number of products / product groups		
Monitored inspectors, personal competences	Technical Manager and at least two inspectors, (Inspectors involved in the field of extension)	In case of changes, updates, new employees, concerned persons always + the planned persons (Those who have not been evaluated for accreditation)		
Coverage proportion of Monitored staff	%	%		
Locations	Each scope and where main activities are carried out (All the scope concerned in extension)	Each scope and where main activities are carried out, once during the cycle		
<u>Planning of the accredited/ akkreditálandó-accredited scopes according to the products/product groups <u>formed during planning</u></u> (Depending on the risk category, I. the riskiest product / product group)	Planned audit items (W=witness, V=vertical assessment, I=interview, M= sample procedure, simulation) Assessment team member fills it			
I. Scope (product / product group)	Rating of all products/product groups	Rating of all products/product groups at least once in the accredited cycle		
II. Scope (product / product group)				
III. Scope (product / product group)				
IV.				